

## **Exhibit A – Fee Schedule (Effective February, 2016) for the Guilford County Cooperative Extension Low Risk Shared Use Kitchen**

The fees listed below are intended to help guide you in your business planning. Fees may change as the Facility grows. We will give Users as much notice as possible whenever changes in the fees are made.

### **Application and Processing Fee: \$50.00**

The Application and Processing Fee is a one-time fee which is to be paid at the time of signing of this Contract. This fee also includes a facility tour and explanation of User fees and standard operating procedures.

### **Security Deposit \$75.00 (refundable)**

The Security Deposit is due when contract is signed. This will be applied to any damage or breakage caused by misuse of equipment. This is a refundable deposit.

**User Fees** \$10.00 per hour per production area, with a maximum of 6 workers.

### **“Occasional Users”**

Individuals wishing to prepare foods for their personal, immediate family consumption in small quantities that are not considered acidified foods, may, upon special request to the Director, use limited pieces of equipment in the kitchen. Occasional Users are still responsible for the \$50.00 initial consultation fee.

### **“Farmer Processing Rate”**

The Farmer Processing Rate is for farmers experimenting with value-added products from their own produce for sale only on-farm or tail-gate markets, not wholesale sales of finished products. The rate for the first 100 cases (total of all products) per year is \$8 an hour. This is to encourage small farmers to develop and test new products.

### **“Setup and Breakdown”**

There will be a half-hour set-up time (30 minutes) allowed, off the clock, so that Users may bring all their needed equipment and supplies into the kitchen and get set up for efficient processing. Clean up time is considered off the clock, within reason, at the end of each User’s operation to insure thorough cleaning and sanitation. In consideration of the fact that cleanup is free from a Facility rent standpoint, GCLRSUK will have a ZERO TOLERANCE POLICY for messes left in the kitchens.